

## ZUARI GLOBAL LIMITED CIN: L65921GA1967PLC000157

Registered Office: Jai Kisaan Bhawan, Zuarinagar Goa 403 726 Website:www.adventz.com, Tel.: 0832-2592431

#### **POSTAL BALLOT NOTICE**

[Pursuant to Section 110 of the Companies Act, 2013, read with Rule 22 of the Companies (Management and Administration) Rules, 2014]

## To The Members,

NOTICE is hereby given pursuant to Section 110 and other applicable provisions of the Companies Act, 2013 ("Act") read with Rule 22 of the Companies (Management and Administration) Rules, 2014 (including any amendment(s), statutory modifications or reenactment thereof for the time being in force), that the resolutions appended below are proposed to be passed by the Members through Postal ballot / electronic voting (remote evoting).

#### **Special Business:**

1. <u>Increase in the Borrowing Limits of the Company under Section 180(1)(c) of Companies Act, 2013</u>

To consider and if thought fit, to pass the following resolution as a **Special Resolution**:

"RESOLVED THAT in supersession of the Special Resolution passed at the Annual General Meeting held on 01st September, 2014 and pursuant to Section 180(1)(c) and other applicable provisions, of the Companies Act, 2013, (including any statutory modification(s) or reenactment thereof for the time being in force) consent of the Company be and is hereby accorded to the Board of Directors of the Company to borrow from time to time, as it may consider fit, any sum or sums of money not exceeding Rs. 2000 Crore on such terms and conditions as the Board may deem fit, notwithstanding that the monies to be borrowed together with the monies already borrowed by the Company (apart from temporary loans obtained/to be obtained from the Company's bankers in the ordinary course of business) will exceed the aggregate of the paid up share capital of the Company and its free reserves, that is to say, reserves not set apart for any specific purpose.

RESOLVED FURTHER THAT for the purpose of giving effect to this resolution the Board of Directors be and are hereby authorized to arrange to fix the terms and conditions of all such borrowings from time to time as it may deem fit and to sign and execute all such deeds, contracts, instruments, agreements and any other documents as may be required and to do all such acts, deeds, matters, things as may be deemed necessary, expedient and incidental thereto and to delegate all or any of its powers herein conferred by this resolution to any committee of Directors and/or Directors and/or Officers of the Company to give effect to this resolution."

# 2. <u>Creation of securities on the properties of the Company under Section 180(1)(a) of Companies Act. 2013</u>

To consider and if thought fit, to pass the following resolution as a **Special Resolution**:

"RESOLVED THAT in supersession of earlier resolutions passed in this regard, the consent of the Company be and is hereby accorded in terms of Section 180(1)(a) and other applicable provisions of the Companies Act, 2013 (including any statutory modification(s) or re-enactment thereof for the time being in force) to the Board of Directors to mortgage, pledge, create charges or hypothecation and to provide securities as may be necessary on all movable and/or immovable properties wherever situated both present and future or to sell, lease or otherwise dispose off the whole or substantially the whole of the undertaking of the Company or where the Company owns more than one undertaking, of the whole or substantially the whole of any such undertaking(s) on such terms and conditions at such time(s) and in such form and manner, and with such ranking as to priority as the Board in its absolute discretion thinks fit on the whole or substantially the whole of the Company's any one or more of the undertakings or all of the undertakings of the Company in favour of any Bank(s) or Financial Institutions or any other Lender(s), Agent(s) and Trustee(s) whether shareholders of the Company or not, to secure borrowing availed or to be availed by the Company or subsidiary(ies) or associates of Company, whether by way of debentures, loans, credit facilities, debts, financial obligations or any other securities or otherwise by the Company, in foreign currency or in Indian rupees, within the overall limits of the borrowing powers of the Board as determined from time to time by members of the Company, pursuant to Section 180(1)(c) of the Companies Act, 2013.

RESOLVED FURTHER THAT for the purpose of giving effect to this resolution the Board of Directors be and is hereby authorized to finalize with the Banks or Financial Institutions or any other Lender(s), Agent(s) and Trustee(s) all such deeds, contracts, instruments, agreements and any other documents for creating the aforesaid mortgages, pledge, charges and /or hypothecations and to accept any modifications to, or to modify, alter or vary, the terms and conditions of the existing deeds, contracts, instruments, agreements documents and to do all such acts, deeds, matters, things as may be deemed necessary, expedient and incidental thereto and to delegate all or any of its powers herein conferred by this resolution to any committee of Directors and/ or Directors and/or officers of the Company to give effect

to this resolution."

### 3. <u>Increase in the Limits of investments/Loans and Guarantees under Section 186</u> of Companies Act, 2013:

To consider and, if thought fit, to pass the following resolution as a **Special Resolution**:

"RESOLVED THAT the consent of the Company be and is hereby accorded to the Board of Directors in terms of the provisions of Section 186 of the Companies Act, 2013, and the Board including any Committee of Directors be and is hereby authorised subject to such other approvals, consent, sanctions as may be necessary including from banks and financial institutions, if any, any such other statutory approvals, if any, and other applicable Rules, Regulations, Guidelines (including any statutory modifications or re-enactment thereof for the time being in force) and such conditions as may be prescribed by any of the concerned authorities for;

- a) giving any loan to any person or other body corporate
- b) giving any guarantee or providing security in connection with a loan to any other body corporate or person and /or
- c) acquiring whether by way of subscription, purchase or otherwise, the securities of any other body corporate

upto an amount, the aggregate outstanding of which should not exceed at any given time Rs. 2000 crores which shall be over and above the limits as specified in section 186(2) of the Companies Act, 2013 and the aggregate outstanding amount of loans/guarantees/securities given/provided to wholly owned subsidiary companies and /or joint venture companies and investments made in wholly owned subsidiary companies from time to time.

RESOLVED FURTHER THAT the consent of the Company, be and is hereby accorded to the Board including any Committee of Directors, pursuant to Rule No. 11 of the Companies (Meetings of Board and its Powers) Rules, 2014 and Section 186 and other applicable provisions of the Companies Act, 2013, to give any loan to or guarantee or provide any security on behalf of, or acquire securities of, the Wholly Owned and other Subsidiaries and /or joint venture / associate companies and investments made in wholly owned and other subsidiary companies of the Companies from time to time, for such sums as may be decided by Board/Committee of Directors as permitted or subject to the provisions specified therein.

RESOLVED FURTHER THAT for the purpose of giving effect to the above resolution, the Board/Committee be and is hereby authorized to agree, make, accept and finalize all such terms, condition(s), modification(s) and alteration(s) as it may deem fit including the terms and conditions within the above limits upto which such investments securities/loans/guarantees, that may be given or made, as may be determined by the Board or the Committee thereof, including with the power to transfer/dispose of the investments so made, from time to time, and the Board/Committee is also hereby authorized to resolve and settle all questions, difficulties or doubts that may arise in regard to such investments, loans, guarantees and security and to finalize and execute all agreements, documents and writings and to do all acts, deeds and things in this connection and incidental as the Board/Committee in its absolute discretion may deem fit without being required to seek any further consent or approval of the members or otherwise to the end and intent that they shall be deemed to have been given approval thereto expressly by the authority of this resolution."

Regd Office:

Jai Kisaan Bhawan, Zuarinagar Goa 403 726

Date: July 25, 2020

By Order of the Board Sd/-Laxman Aggarwal Company Secretary M. No. – A19861

#### **NOTES:**

- 1. The related Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 ("Act") setting out material facts in respect of the business specified above is annexed hereto.
- 2 The Postal Ballot Notice is being sent to the Members whose names appear on the Register of Members / List of Beneficial Owners as received from the National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL) as on the closure of business hours on Friday, 24<sup>th</sup> July, 2020.
- 3. Voting rights shall be reckoned on the paid-up value of shares registered in the name of the Members as on cut - off date i.e. Friday, 24<sup>th</sup> July, 2020. The person who is not a member as on cut-off date should treat this notice for information purpose only.
- 4. The resolution, if passed by requisite majority, shall be deemed to have been passed on Friday, 28<sup>th</sup> August, 2020, i.e. last day of the voting period.
- In accordance with the provisions of Section 101 of the Companies Act, 2013 read with Rule 18 of the Companies (Management and Administration) Rules, 2014, the Postal Ballot notice is being sent to all the members by electronic mode, whose email IDs are registered with the Company/Depository Participant(s) for communication purpose, unless any member has requested for a physical copy of the same.
- 6 The Members can opt for only one mode of voting, i.e., either by physical Ballot Form or by remote e-voting. In case Members cast their votes through both the modes, voting done by remote e-voting shall prevail and votes cast through physical Ballot Forms will be treated as invalid.
- 7. In case a Member is desirous of obtaining a physical copy of the Postal Ballot Notice and /or Ballot Form, he or she may send an e-mail to shares@adventz.com. The Registrar and Transfer Agent / Company shall forward the same to the Member through email.
- 8 A Member cannot exercise his/her vote by proxy on Postal Ballot.
- 9. Mr. Shivaram Bhat, Practicing Company Secretary (Membership No. 10454) has been

appointed by the Board of Directors of the Company as Scrutinizer for conducting the Postal Ballot process in a fair and transparent manner.

- 10. The Scrutinizer shall submit a consolidated report after the completion of scrutiny of the votes received through physical Ballot Forms and remote e-voting to the Chairman of the Company, or any other Director or Company Secretary of the Company, authorized by the Chairman. The result of the voting by Postal Ballot will be announced Saturday, 29<sup>th</sup> August, 2020 at 4.00 P.M. at the Registered Office of the Company and the same shall be displayed on the Notice Board at the Registered Office and on the website of the Company at www.adventz.com. The same shall also be communicated to the Stock Exchanges.
- 11. All the material documents referred to in the Postal Ballot Notice and Explanatory Statement and other statutory registers will be available for inspection by the Members at the Registered office of the Company during normal business hours on all working days, (i.e. Monday to Friday) up to 28<sup>th</sup> August, 2020.

### **Instructions for Voting by Physical Ballot Form:**

Members desirous of exercising their vote by physical Ballot are requested to carefully read the instructions printed on the Postal Ballot Form and submit the Form to the Scrutinizer, so that it reaches the Scrutinizer not later than 5.00 P.M. on Friday, 28<sup>th</sup> August, 2020. However, envelopes containing Postal Ballots, if sent by courier or registered / speed post at the expense of the Members will also be accepted. If any Postal Ballot is received after 5.00 P.M. on Friday, 28<sup>th</sup> August, 2020, it will be considered as if reply from the Member has not been received. Members are requested not to send any other paper along with the Postal Ballot Form.

#### Voting through electronic means:

In accordance with the requirements of Regulation 44 of the SEBI (Listing Obligation & Disclosure Requirements) Regulations, 2015 and Section 108 and other applicable provisions of the Companies Act, 2013, read with Rule 20 of the Companies (Management and Administration) Rules, 2014 including the amendments thereto, the Company is pleased to provide remote e-voting facility to its members, for the resolution proposed to be passed through this Postal Ballot. The Board of Directors has appointed Link Intime India Private Limited (LIIPL) to provide remote e-voting facility to its members.

The e-voting period commences on Thursday, 30<sup>th</sup> July, 2020 at 10.00 A.M. and ends on Friday, 28<sup>th</sup> August, 2020 at 5.00 P.M. During this period, Members of the Company holding shares either in physical form or in dematerialized form, as on the cut-off date, i.e. on Friday, 24<sup>th</sup> July, 2020 may cast their votes electronically. The e-voting module shall be disabled for voting thereafter. Once the vote on the resolution is cast by a Member, he or she will not be allowed to change it subsequently.

### Instructions for shareholders to vote electronically:

**❖** Log-in to e-Voting website of Link Intime India Private Limited (LIIPL)

- 1. Visit the e-voting system of LIIPL. Open web browser by typing the following URL: https://instavote.linkintime.co.in.
- 2. Click on "Login" tab, available under 'Shareholders' section.
- 3. Enter your User ID, password and image verification code (CAPTCHA) as shown on the screen and click on "SUBMIT".
- 4. Your User ID details are given below:
  - a. Shareholders holding shares in demat account with NSDL: Your User ID is 8 Character DP ID followed by 8 Digit Client ID
  - b. **Shareholders holding shares in demat account with CDSL:** Your User ID is 16 Digit Beneficiary ID
  - c. Shareholders holding shares in Physical Form (i.e. Share Certificate): Your User ID is Event No + Folio Number registered with the Company
- 5. Your Password details are given below:

If you are using e-Voting system of LIIPL: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a> for the first time or if you are holding shares in physical form, you need to follow the steps given below:

Click on "Sign Up" tab available under 'Shareholders' section register your details and set the password of your choice and confirm (The password should contain minimum 8 characters, at least one special character, at least one numeral, at least one alphabet and at least one capital letter).

	For Shareholders holding shares in Demat Form or Physical Form
PAN	<ul> <li>Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (applicable for both demat shareholders as well as physical shareholders).</li> <li>Members who have not updated their PAN with depository Participant or in the company record are requested to use the sequence number which is printed on Ballot Form / Attendance Slip indicated in the PAN Field.</li> </ul>
DOB/ DOI	Enter the DOB (Date of Birth)/ DOI as recorded with depository participant or in the company record for the said demat account or folio number in dd/mm/yyyy format.
Bank Account Number	Enter the Bank Account number (Last Four Digits) as recorded in your demat account or in the company records for the said demat account or folio number.
	<ul> <li>Please enter the DOB/ DOI or Bank Account number in order to register. If the above mentioned details are not recorded with the depository participants or company, please enter Folio number in the Bank Account number field as mentioned in instruction (4-c).</li> </ul>

If you are holding shares in demat form and had registered on to e-Voting system of LIIPL: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a>, and/or voted on an earlier voting of any company then you can use your existing password to login.

## <u>If Shareholders holding shares in Demat Form or Physical Form have forgotten password:</u>

Enter User ID, select Mode and Enter Image Verification code (CAPTCHA). Click on "SUBMIT".

In case shareholder is having valid email address, Password will be sent to the shareholders registered e-mail address. Else, shareholder can set the password of his/her choice by providing the information about the particulars of the Security Question & Answer, PAN, DOB/ DOI, Dividend Bank Details etc. and confirm. (The password should contain minimum 8 characters, at least one special character, at least one numeral, at least one alphabet and at least one capital letter)

**NOTE:** The password is to be used by demat shareholders for voting on the resolutions placed by the company in which they are a shareholder and eligible to vote, provided that the company opts for e-voting platform of LIIPL.

For shareholders holding shares in physical form, the details can be used only for voting on the resolutions contained in this Notice.

It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

#### Cast your vote electronically

- 6. After successful login, you will be able to see the notification for e-voting on the home page of INSTA Vote. Select/ View "Event No" of the company, you choose to vote.
- On the voting page, you will see "Resolution Description" and against the same the option "Favour/ Against" for voting.
   Cast your vote by selecting appropriate option i.e. Favour/Against as desired.

Enter the number of shares (which represents no. of votes) as on the cut-off date under 'Favour/Against'. You may also choose the option 'Abstain' and the shares held will not be counted under 'Favour/Against'.

- 8. If you wish to view the entire Resolution details, click on the 'View Resolutions' File Link.
- 9. After selecting the appropriate option i.e. Favour/Against as desired and you have decided to vote, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "YES", else to change your vote, click on "NO" and accordingly modify your vote.
- 10. Once you confirm your vote on the resolution, you will not be allowed to modify or change your vote subsequently.
- 11. You can also take the printout of the votes cast by you by clicking on "Print" option on the Voting page.

#### General Guidelines for shareholders:

 Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to e-Voting system of LIIPL: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a> and register themselves as 'Custodian / Mutual Fund / Corporate Body'. They are also required to upload a scanned certified true copy of the board resolution /authority letter/power of attorney etc. together with attested specimen signature of the duly authorised representative(s) in PDF format in the 'Custodian / Mutual Fund / Corporate Body' login for the Scrutinizer to verify the same.

- During the voting period, shareholders can login any number of time till they have voted on the resolution(s) for a particular "Event".
- Shareholders holding multiple folios/demat account shall choose the voting process separately for each of the folios/demat account.
- In case the shareholders have any queries or issues regarding e-voting, please refer the
  Frequently Asked Questions ("FAQs") and Instavote e-Voting manual available at
  <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a>, under Help section or write an email to
  <a href="mailto:enotices@linkintime.co.in">enotices@linkintime.co.in</a> or Call us: Tel: 022 49186000.

#### Explanatory Statement pursuant to Section 102 of the Companies Act, 2013

#### Item No. 1

The Shareholders of the Company at their meeting held on 01st September, 2014 considered and authorized the Company to borrow upto Rs. 1000 Crore by way of Inter Corporate Deposits, Long Term Loans, and External Commercial Borrowings or through issue of any securities, instruments, etc. pursuant to Section 180(1)(c) and other applicable provisions, if any, of Companies Act, 2013. It is proposed to increase the limit of borrowings to Rs. 2,000 Crores.

The provisions of Section 180 of the Companies Act, 2013 requires the Companies to pass Special resolution to authorize the Board to borrow funds which will exceed the aggregate of the paid-up capital and free reserves. In view thereof, it is proposed to obtain a fresh approval of Shareholders by a Special Resolution

The resolution as above is placed before the shareholders for approval.

None of the Directors or Key Managerial Personnel (KMP) or relatives of directors and KMP are concerned or interested in this resolution.

The Board has unanimously approved the above proposal at its meeting held on 17<sup>th</sup> July, 2020.

None of the Directors and Key Managerial Personnel of the Company or their respective relatives are concerned or interested in the passing of the Resolution.

The Board of Directors recommends resolution as set out in the notice for approval of the members of the Company by way of a Special Resolution.

#### Item No. 2

In order to facilitate securing the borrowing availed / to be availed by the Company or subsidiary(ies) or associates of Company, by way of loans, debentures or any other securities or otherwise, in foreign currency or in Indian rupees, it is proposed to obtain the approval of the shareholders by way of a Special Resolution under Section 180(1)(a) of the Companies Act, 2013, to create charge/ mortgage/ hypothecation /pledge on the Company's assets including tangible and intangible, both present and future, or provide other securities in favour of the Banks, Financial Institutions, any other Lender(s), Agent(s) and Trustee(s), from time to time up to the limits approved or as may be approved by the shareholders from time to time under Section 180(1)(c) of the Companies Act, 2013.

The Board has unanimously approved the above proposal at its meeting held on 17th July, 2020.

None of the Directors and Key Managerial Personnel of the Company or their respective relatives are concerned or interested in the passing of the Resolution.

The Board of Directors recommends resolution as set out in the notice for approval of the members of the Company by way of a Special Resolution.

#### Item No. 3

Pursuant to the provisions of Section 186 of the Companies Act, 2013 the Board of Directors of a Company is authorized to give loan, guarantee or provide any security to any person or body corporate or acquire by way of subscription, purchase or otherwise, the securities of any body corporate, upto an amount of which shall not exceed the prescribed ceiling of sixty percent of the aggregate of the paid up capital and free reserves, securities premium account or hundred percent of its free reserves and securities premium account, whichever is more.

Rule 11(1) of Companies (Meetings of Board and its Powers) Rules, 2014 also provides that where a loan or guarantee is given or where a security has been provided by a company to its wholly owned subsidiary company or a joint venture company, or acquisition is made by a holding company, by way of subscription, purchase or otherwise of, the securities of its wholly owned subsidiary company, the requirement of prior approval by means of a Special Resolution at a General Meeting shall not apply, subject to the provisions contained therein.

The Company has in the course of its business formed various subsidiaries, joint venture companies, wherein, the Company is holding investment, either directly or through its subsidiaries. The Company is undertaking various business activities through its subsidiaries/joint ventures and is also making strategic investments from time to time in subsidiaries/joint ventures and other bodies corporate. It would therefore, be required to provide financial assistance /support from time to time in the form of infusion of capital or by way of giving of loans/guarantee into their business for the expansion activities as well as for optimum utilization of funds.

It is therefore, necessary to authorize the Board to make any loan(s) to and/or to give any guarantee(s)/provide any security, in connection with loan(s) taken by, subsidiaries/bodies corporate and/or to acquire by way of subscription, purchase or otherwise, the securities of subsidiaries/bodies corporate in India or outside upto the limits provided in the proposed Special Resolution. Accordingly the Board of Directors may be authorized to give loans, guarantees, provide securities or make investments as mentioned above upto an aggregate amount outstanding which shall not exceed Rs 2000 Crores which shall be over and above the limits as specified in Section 186(2) of the Companies Act, 2013 and the aggregate outstanding amount of investment made in wholly owned and other subsidiaries and/or joint venture / associate companies and the amount of loans/guarantees/securities given /provided to wholly owned and other subsidiaries and/or joint venture / associate companies.

The proposed Special Resolution as set out in Notice is enabling in nature for any further loan/investment/guarantee/security, to be made or given to subsidiaries/bodies corporate/to any Banks, Financial Institutions or any other person as per the provisions of the Companies Act, 2013.

Hence, the approval of the Members of the Company is sought for exercising these powers by the Board by way of Special Resolution.

The Board has unanimously approved the above proposal at its meeting held on 17<sup>th</sup> July, 2020.

The Directors of the Company do not hold shares in the Subsidiaries except that some of the Directors hold only minimum number of shares singly or jointly with the Company, in the Subsidiaries to fulfil the requirement of minimum number of members. The Directors and KMPs of the Company who hold directorships in the Subsidiaries as follows.

SI. No.	Name of the Director/Key Managerial Persnnel of the Company	Subsidiaries in which directorship is held
1.	Mr. R S Raghavan	Simon India Limited
		Zuari Infraworld India Limited
		Zuari Sugar & Power Limited
		Zuari Insurance Brokers Limited
		Zuari Finserv Limited
		Gobind Sugar Mills Limited
2.	Mr. Vijay Paranjape	Simon India Limited
3.	Mr. Marco Wadia	Simon India Limited
		Gobind Sugar Mills Limited
4.	Mr. Vijay Kathuria	Zuari Investments Limited
		Zuari Sugar & Power Limited
		Zuari Insurance Brokers Limited
		Zuari Finserv Limited
		Zuari Management Services Limited
		Gobind Sugar Mills Limited

None of the other Directors, Key Managerial Personnel of the Company or their relatives is in any way, concerned or interested financial or otherwise in the said Special Resolution except to the extent of their shareholding, if any, in the Company.

Regd Office:

Jai Kisaan Bhawan, Zuarinagar

Goa 403 726

Date: July 25, 2020

By Order of the Board Sd/-Laxman Aggarwal Company Secretary M. No. – A19861



CIN: L65921GA1967PLC000157

Registered Office: Jai Kisaan Bhawan, Zuarinagar, Goa 403 726.

Tel: 91-0832-2592431, E-mail: <a href="mailto:shares@adventz.com">shares@adventz.com</a>, Website: <a href="mailto:www.adventz.com">www.adventz.com</a>

#### **POSTAL BALLOT FORM**

Name & Registered Address of the first named Member	
Name(s) of the Joint Holder(s), if	
any	
Registered Folio Number/DP ID	
No./Client ID No.*	
*(Applicable to investors holding	
shares in dematerialised form)	
Number of Equity shares held	

I/We hereby exercise my/our votes in respect of the resolution set out in the Postal Ballot Notice dated 25<sup>th</sup> July, 2020 by sending my/our assent/dissent to the said resolution by placing (V) mark at the appropriate box below.

(Tick mark in both the boxes for the below resolution, will render the Ballot invalid):

Sr. No	Description	Type of Resolution	No. of equity shares	I/We assent to the resolution (FOR) (V)	I/We dissent to the resolution (AGAINST) (V)
1.	Increase in the Borrowing Limits of the Company under Section 180(1)(c) of Companies Act, 2013	Special			
2.	Creation of securities on the properties of the Company under Section 180(1)(a) of Companies Act, 2013	Special			
3.	Increase in the Limits of investments/Loans and Guarantees under Section 186 of Companies Act, 2013	Special			

#### **ELECTRONIC VOTING PARTICULARS**

EVENT NUMBER	USERID	DEFAULT PAN / SEQUENCE NO

Note:	Signature of the Member
Place:	
Date:	

- 1. Please read the instructions printed overleaf before exercising your vote.
- 2. Last day for the receipt of Postal Ballot Form by scrutinizer is on Friday, 28th August, 2020 by 5:00 PM.

#### **General Instructions:**

- 1. This Ballot Form is provided for the benefit of the members not having access to the remote evoting facility, to enable them to send their assent or dissent by post.
- 2. The Members can opt for only one mode of voting, i.e. either by physical Postal Ballot Form or by remote e- voting. In case Members cast their votes through both the modes, voting done by remote e-voting shall prevail and votes cast through physical Ballot Forms will be treated as invalid.
- 3. For detailed instructions on remote e-voting, please refer the instructions appended to the Postal Ballot Notice.

#### Process and manner for members opting to vote through physical Postal Ballot Form:

- 1. A member desirous of exercising vote by Postal Ballot should fill the Postal Ballot Form in all respects, sign and send it to the Scrutinizer.
- 2. Consent must be accorded by placing a tick mark  $\{\sqrt{\}}$  in the column 'I/we assent to the resolution' or dissent must be accorded by placing a tick mark  $\{\sqrt{\}}$  in the column 'I/we dissent to the resolution'
- 3. The Postal Ballot Form should be signed by the Member as per specimen signature registered with the Company/Depository Participant. In case the shares are jointly held, this Form should be filled and signed (as per specimen signature registered with the Company) by the first named member and in his/her absence, by the next named member. Holders of Power of Attorney (POA) on behalf of the member may vote on the Postal Ballot mentioning the registration No. of the POA or enclosing an attested copy of POA. Unsigned Postal Ballot Form will be rejected.
- 4. Duly completed Postal Ballot Forms should reach the Scrutinizer not later than 5.00 p.m. on Friday, 28<sup>th</sup> August, 2020. Postal Ballot Forms received after that date will be strictly treated as if reply from such member has not been received.
- 5. The voting shall be reckoned in proportion to a Member's share of the paid up equity share capital of the Company as on Friday, 24<sup>th</sup> July, 2020.
- 6. In case of shares held by companies, Trusts, Societies, etc., the duly completed Postal Ballot Form should be accompanied by a certified copy of the Board Resolution/ Authority and preferably with attested specimen signature(s) of the duly authorized signatory(s) giving requisite authority to the person voting on the Postal Ballot Form.
- 7. Members are requested not to send any other paper(s) along with the Postal Ballot Form in the enclosed self- addressed postage pre-paid envelope. If any extraneous paper is found in such envelope, the same would not be considered and would be destroyed by the Scrutinizer.
- 8. The exercise of vote by Postal Ballot is not permitted by proxy.
- 9. There will be only one Postal Ballot Form for every folio/ client ID irrespective of the number of Joint Holder(s).
- 10. Incomplete, unsigned, improperly or incorrectly tick marked Postal Ballot Forms will be rejected.
- 11. Members from whom no Postal Ballot Form is received or received after the aforesaid stipulated period shall not be counted for the purposes of passing of the resolution.
- 12. The Scrutinizer's decision on the validity of a Postal Ballot shall be final.
- 13. The result of the postal ballot will be announced on Saturday, 29th August, 2020 at the 4.00. P.M. at the registered office of the Company and the same shall be displayed on the Notice Board of the Registered Office and on the website of the Company at www.adventz.com. The same shall also be communicated to the Stock Exchanges.
- 14. Kindly note that any query in relation to the proposed resolution to be passed by Postal Ballot may be addressed to The Company Secretary, Zuari Global Limited, Jai Kisaan Bhawan, Zuarinagar, Goa 403 726. Tel No.: 0832-2592180 Email:iq.zql@adventz.com.